

# *The Greenwood Encyclopedia of LGBT Issues Worldwide*

## WRITER GUIDELINE (November 2006)

This is a 3-volume reference set modeled after Greenwood Publishing Group's recent, and very successful, *The Greenwood Encyclopedia of Women's Issues Worldwide*. In this series, we want to present the social and political status of LGBT people for many, if not most, of the countries in the world.

### PROJECT DESCRIPTION

The volumes will cover the following geographical locations:

- Vol. 1: North America, the Caribbean, and Central and South America
- Vol. 2: Europe, Asia, and Oceania
- Vol. 3: Africa and the Middle East

See the attached document that gives the preliminary list of countries being considered for inclusion (*Greenwood\_Countries.pdf*).

Per volume, the organization will be foremost by region and then alphabetically by country, with a chapter per country that has significant LGBT issues. Standard narrative sections per country:

- Overview
- Education
- Employment and Economics
- Social/Government Programs
- Sexuality/Sexual Practices
- Family
- Community
- Health
- Politics and Law
- Religion and Spirituality
- Violence
- Outlook for 21<sup>st</sup> Century
- Notes
- Resource Guide
- Selected Bibliography [*for region*].

Estimate Retail Price: \$275.

Length: 510,000 words (1,200 book pages in three volumes).

Illustrations: Map of each country covered.

Audience: high school on up.

Project Length: 12-months with a delivery date November 2007.

Each volume and all chapters should follow the set format closely, in content and order of topics and reference style, for consistency of coverage and set cohesion. (Certain subtopics may not be appropriate for every country, so any substitutions will have to be agreed on. The subheads should all be included anyway, even if it doesn't make sense to cover a topic. “Not applicable” or such should be written under this and we will edit out this subhead and notation at the copyediting stage.)

## TONE AND CONTENT

For this audience, each chapter should strive to present a balanced, introductory view of the issues in straightforward, accessible prose. There should be no editorializing or statements about what needs to be done, for example, and no use of the first-person “I.” Direct references to scholars and scholarly works in the running text should be avoided (e.g., “as Carolyn Heilbrun argues”). All crucial terms that will be unfamiliar to an uninitiated audience should be defined. A glossary might be in order in a volume if the regional coverage contains crucial foreign terms that crop up frequently. All quotations and out-of-the-ordinary statistics (e.g., percentages from a study) should be sourced in the Notes section (see set format) rather than as author/date citations in parentheses.

All material must be original, in contributors’ own words and flow. No verbatim usage from any source is permitted, except in judicious use of quotations within quotation marks. Contributors should know that submissions with nonoriginal material presented as original will be rejected—this “shortcut” wastes everyone's time and compromises the project. Greenwood will process chapters through mydropbox.com to check for plagiarism.

For a sample entry from the *Women’s Issues Worldwide* series, see the attached pdf document— *Greenwood\_Womens\_Albania\_Example.pdf*. This entry is considered an “average” size entry and contains 5,000 words.

## COMPENSATION

Currently, an advisory board is being assembled who will refine the scope of this project. Once the countries involved and the size of entry are set, we will determine the compensation per individual entry. Most contributors will receive a set of the final release or at least the volume his or her writings appear. Monetary payments will range from zero to a few hundred dollars depending on size of entry and academic qualifications of the writer. Payment occurs upon publication.

## PARTICIPATION

After reviewing the sample document (*Greenwood\_Womens\_Albania\_Example.pdf*) decide if you are interested in contributing. If you are interested in participating on this exciting project, contact me at **LGBTWorldwide@sbcglobal.net** with the following information:

1. Your full contact information—
  - First Name, Last Name, Salutation
  - Name of Academic Institution you are associated
  - Address of Academic Institution
  - Home address
  - Home phone, fax, E-mail
  - Business address
  - Business phone, fax, E-mail
  - Alternative contact with phone/fax/E-mail
  - Please indicate the primary E-mail address you want to use for contact on this project.
2. A short biography of your academic credentials as related to this project. Chuck Stewart's abbreviated biography is attached (*Chuck\_Stewart\_Short\_Bio.pdf*).
3. Please see the list of geographical locations and countries being considered (*Greenwood\_Countries.pdf*). Include a list of countries you think you are qualified to write within the parameters of this project. You may write on more than one country. If you have suggestions for other countries, let me know.

You are welcome to forward these guidelines to other writers you believe may be interested in participating in this project.

Thank you for your time. I look forward to working with you.

Chuck Stewart, Ph.D., Editor  
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www.StewartEducationServices.com

Please use this E-mail address to correspond with Chuck Stewart on this project: **LGBTWorldwide@sbcglobal.net**

Also, the website— **www.ChuckStewartPhD.net/Greenwood.html**—contains all these materials.

The Greenwood Editor is Wendi Schnauffer. Please do not contact her. Work directly with Chuck Stewart. This is for reference only.

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Attachments:

*Greenwood\_Countries.pdf*  
*Greenwood\_Womens\_Albania\_Example.pdf*  
*Chuck\_Stewart\_Short\_Bio.pdf*